



LIVE AUCTION Chair

- Develop detailed timeline for acquisitions (8-10 procured)
- Collect donor contracts
- Design a plan that volunteers can easily make calls and follow through to obtain items
- Liaison between auction committee and school
- Attend auction meetings
- Be available for committee chairs

I'd like to volunteer to serve as the Live Auction Chair

Name

Phone

Email

**I'd like to volunteer to serve on the LIVE Auction committee
in support of LIVE item procurement**

Name

Phone

Email



Data Management Chair

- Handle all online reservations
- Coordinate and integrate mailing lists
- Keep accurate records of all ticket sales
- Handle all follow-throughs for reservations and sales and revenue collection and deposits of corporations, businesses, and individuals as sponsors and underwriters of the auction.

I'd like to volunteer to serve as the Data Management Chair

Name

Phone

Email

I'd like to volunteer to serve on the Data Management Committee in supporting with data management itemized list above

Name

Phone

Email



Logistics Chair

- Liaison with venue (work closely with Brenda and Brooke from Badlands)
 - Floor plan design
 - Recruit and manage volunteers for set up and clean up
 - Work with Basket Chair to coordinate movement of items to auction site
 - Oversee decorations and LIVE/SILENT setup
 - layouts/flowers/centerpieces....
- Coordinate with auctioneer (DJ Jennings) regarding auction logistics
- Handle all A/V set up for “Raise the Paddle” video at Badlands

I'd like to volunteer to serve as the Logistics Chair

Name

Phone

Email

I'd like to volunteer to serve on the Logistics Committee

Name

Phone

Email

