

October 6, 2020

Dear Parents:

We are excited to welcome many of our friends in grades one and two back to campus next Tuesday, October 13, 2020! Noted below are some specifics relative to 'day one'. Please take a moment to review this information and be in touch if you have additional questions.

As a reminder, virtual learning will be suspended for first and second graders at the end of the academic day on Thursday, October 8, 2020 and will resume for students learning at home, in an adjusted form, when other children return to campus next week.

In advance, I thank you for your support and your flexibility as we navigate these challenging times together.

Scott

Arrival and Dismissal

- First and second grade students should arrive between **7:45AM and 8:15AM**. Families will be directed into the drop-off lane near the dismissal doors at the circle and should remain in their car **wearing masks** until a staff member records your child's temperature and completes a health questionnaire. **The carpool line is reserved for PK & K arrival after 8:15AM so please plan accordingly to arrive before that time.** While we understand that, in unusual circumstances, families might need to come after 8:15AM, please make certain that **this is the exception not the rule.** Students arriving after 8:45AM must come to the front entrance for the student to be screened and admitted.
- For those families with children that span multiple grades, **we have modified our original plan and are now asking these families to arrive with their eldest sibling, not the youngest as previously requested. Families with PK siblings are asked to drop PK students off first and then enter the first/second grade line. To accommodate sibling families ONLY, PK & K students can be dropped off as early as 7:45AM.**
- Following the health check, students will exit their cars, and wait for a staff person to direct them to the sidewalk and their room. Parents or caregivers may not walk children to class.
- Children will enter the building either via the exterior classroom doors or the carpool entrance depending on their homeroom assignment.
- Dismissal is at 3:00PM. **Please do not arrive prior to 3:00PM as PK and Kindergarten dismissal will be in progress. Families with siblings in PK, should pick those students up first and then enter the dismissal line to pick up siblings in Kindergarten and grades one/two.** As above, families will be directed to the lane at the dismissal doors near the circle by the officer on duty. School staff will call each classroom and children will be supervised on their walk to the car where either a parent or a caregiver will buckle them in. At both arrival and

dismissal, please remain in the queue, exiting only after the car ahead of you has done so. Also, please remember to turn your car's engine off while waiting.

- Please display your name placard prominently on your visor at both arrival and dismissal.

Lunch and Snacks

- Children must bring a nonperishable snack and lunch every day, including a drink, napkin and any required utensils. The school does not have a microwave for student use. **Snacks and lunch must be in easily opened containers that will not require the assistance of an adult.**
- No materials, other than lunch, water bottles, snacks, masks and clothing to be worn for outside play can be brought into the building. All student water bottles are maintained at a safe distance from the sink areas to avoid contamination.

Additional Notes

- Over the course of the next week, please take a few moments to carefully review our re-entry plan *Welcome Home*, located HERE on the website home page. Please pay particular attention to the *Travel/Potential Exposure* section on page six.
- Learning crates, including all PDS provided items as well as any reading books, should be brought to school on Tuesday, October 13, 2020. School-issued iPads should also be returned at this time but children should not bring iPods, cell phones, non-PDS iPads or other electronic devices to school without the permission of the Head of School.
- Parents of students being dismissed early should notify the school the morning of or the day before via the carpool email, carpool@theprimarydayschool.org, with a copy to the homeroom teacher. Park and come to the front entrance. A staff member will bring your child to you.
- No parking will be allowed on campus during scheduled arrival and dismissal times except in the case of an emergency.