



7300 River Road, Bethesda Maryland 20817

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The Primary Day School
School Nurse
PT/10 month – 2 days per week

About The Primary Day School:

Founded in 1944, The Primary Day School in Bethesda, Maryland, is a school for boys and girls from Pre-Kindergarten through Second Grade. We are the only school in the area that focuses exclusively on children in this unique age group, and we do so for a very important reason. These are the most crucial learning years in children's lives, a time when they are bursting with potential, ready for quantum leaps of development. At Primary Day, everything we do focuses on helping young children flourish—as learners and as people—during this vitally important time of life. The Primary Day School was founded as a demonstration school for the Phonovisual Method, a unique, phonics-based approach to teaching reading and language arts that remains vital to each student's educational journey today. To learn more about our school and its community, curriculum and traditions please visit www.theprimarydayschool.org.

Position Summary:

The school nurse is responsible for the management and implementation of the school health program, which is consistent with the State of Maryland regulations governing school health and nursing practice. The registered nurse will work Thursday 7:40 a.m. - 4:00 p.m. to care for the health needs of the students, and others while at the school. The position requires record keeping and review, the development of classroom activities relating to children's health, developing a warm rapport with children and their parents, preparing for emergencies, and coordinating annual CPR/First Aid classes for staff training and other related activities.

Position Responsibilities:

- Conduct vision and hearing screening and recording
- Update and manage student health records
- Communicate with parents regarding medication administration
- Update and manage school policies and procedures consistent with CDC, Montgomery County and COMAR
- Co-Manage COVID related policies and serve on COVID medical team
- Complete all Montgomery County and Maryland required forms
- Be prepared for Montgomery County inspections
- Co-Chair the Health & Wellness committee
- Communicate and collaborate with parents of students with food allergies, medical issues and those requiring special assistance prior to the start of school and during the academic year
- Complete necessary immunization surveys and other government reports
- Orient new faculty and staff to medical policies and procedures
- Facilitate student education:
 - Handwashing
 - Coughing and sneezing etiquette
 - Relevant health concerns

Professional Responsibilities and Development:

- Attend workshops and conferences (such as, AIMS, AISGW, NAEYC)
- Remain abreast of current research and best practices in school nursing

Additional Requirements:

- Attendance at school/staff meetings and school-provided professional development workshops
- Attendance at school events as required by Head of School
- Be available to assist with other duties as assigned

Required Qualifications:

The ideal candidate must be an RN with AS degree, BSN/MSN preferred, experience working in pediatrics and preferably in a school setting. S/he is detail-oriented, energetic, creative, and in possession of an excellent sense of humor. S/he has strong interpersonal, written and oral communication skills. S/he will think strategically and can work collaboratively.

Salary:

Compensation is competitive with area independent schools and commensurate with experience.

To Apply:

Interested candidates for the position are encouraged to review Primary Day's website at www.theprimarydayschool.org. To apply for the position, please send the following to d.evans@theprimarydayschool.org.

letter of interest

desired salary range

current resume

completed application, [application available](#) on the school's website

references (3)

APPLICATION DEADLINE: April 15, 2022

No Phone Inquiries Please

The Primary Day School is dedicated to providing equal employment opportunities to all personnel and applicants for employment without regard to race; color; religion; sex; national origin; handicap or disability; sexual orientation; or status as a veteran, Vietnam era, or special disabled veteran.